

The Centre for Entrepreneurship Development  
Gandhinagar

(1) Standard format for submission basic information for Advocate / Legal advisor

Applying for Civil suit [                      ]                      Criminal suit (case) [                      ]

Name of Advocate / Firm	
Address	
Registration no	
Phone no:	E-mail I.D
Experience in year (Government department cases)	
Number of employees	
Please name 2 government department if you are empanelled	1) 2)
Civil Case (highlight details of 5 most important cases won by you)	1) 2) 3) 4) 5)
Criminal Case (highlight details of 5 most important cases won by you)	1) 2) 3) 4) 5)
Experience of handling Government cases (highlight details of 5 most important cases won by you)	1) 2) 3) 4) 5)

I / we undertake that I/ we are not fined by Court (on any ground) or debarred from practice

Seal and signature

Note: Please attach separate sheets if required

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(2) Standard format for submission quotation of Legal fee

Applying for Civil suit [                      ]                      Criminal suit (case) [                      ]

Basic fee Rs.	1> For Criminal 2> For civil 3> For High court
Above fee mentioned for minimum hearing (appearance in court)	Above fee up to _____ hearing (appearance in court)
Fee for additional hearing (appearance in court) Proof of appearance must to attach while claiming charge	Per (appearance in court) Rs. _____
Additional fee/ charge if any Please show item wise	1> 2> 3>
Any other expenses may be claimed by you Please give specific item wise	1> 2> 3>
Any other to the point clarification	
If needed	

I/We undertake that we shall not charge other than amount / fee / charge expenses mentioned above.

Seal and Signature