



Government of Gujarat

Form – A Display Board

(The Gujarat (Right of Citizen to Public Services))

Name of the Office : The Centre for Entrepreneurship Development

Name of Village/Taluka/District : Head Office at Gandhinagar

Scheduled Services : Integrated Skill Development Scheme (ISDS)

Sr.No	List of Services	List of Documents	Designated Officer	Time limit for designated Officer	Name and address of grievance Redressal officer	Time limit for disposal by the grievance Redressal officer	Address of designated authority and state appellate authority	Time limit for disposal by the designated authority and state appellate authority
1	2	3	4	5	6	7	8	9
1	Receipt of Target from Ministry of Textile (MoT)	Application and mandatory attachment.	Senior Officer (Contractual)	Depends on Ministry of Textile(MoT)76	Manager Admin	30 Days	Director CED, Gandhinagar	15 Days
2	Submission of Detailed Project Report (DPR) for Integrated Skill Development Scheme.		Senior Officer (Contractual)	7 Days	Manager Admin	30 Days		15 Day
3	Finalization and acceptance of DPR		Senior Officer (Contractual)	10 Days	Manager Admin	30 Days		15 Days

4	Empanelment of Training partner for the Scheme.		Senior Officer (Contractual)	30 Days	Manager Admin	30 Days		15 Days
5	Issue Sanction letter and disbursement of Targets to Various Training Partners as per their application.		Senior Officer (Contractual)	15 Days	Manager Admin	30 Days		15 Days
6	Creation of Centre on MIS as requested by Training Partner and forward it to PMU Team for Approval.		Senior Officer (Contractual)	07 Days	Manager Admin	30 Days		15 Days
7	Request to Ministry of Textile (GoI) for their 75% funds and Government of Gujarat (GoG) for their 25% funds as per DPR.		Senior Officer (Contractual)	15 Days	Manager Admin	30 Days		15 Days
8	Reimbursement of Training fees based on the Progress shown on MIS and Invoice submitted by Training partner with relevant documents.		Senior Officer (Contractual)	15 Days	Manager Admin	30 Days		15 Days