



Government of Gujarat

## Form – A Display Board

(The Gujarat (Right of Citizen to Public Services))

**Name of the Office** : The Centre for Entrepreneurship Development  
**Name of Villege/Taluka/District** : Head Office at Gandhinagar/ CED Campus, Naroda, Ahmedabad

**Scheduled Services** : Cluster Development Project

Sr.No	List of Services	List of Documents	Designated Officer	Time limit for designated Officer	Name and address of grievance Redressal officer	Time limit for disposal by the grievance Redressal officer	Address of designated authority and state appellate authority	Time limit for disposal by the designated authority and state appellate authority
1	2	3	4	5	6	7	8	9
1	Submission of Detail Project Report to DC-MSME,GoI	Application Form and mandatory attachment.	Project Consultant ( Contractual)	Within 15 days after receiving from SPV.	Manager Admin	30 Days	Director CED, Gandhinagar	15 Days
2	Request to Industries Commissionerate, GoG for disbursement of grant of gap funding (if any)		Project Consultant ( Contractual)	Within 15 days after receiving Administrative Approval form DC-MSME	Manager Admin	30 Days		15 Day

3	Release of grand to SPV for actual expenditure incurred for building/physical construction.		Project Consultant (Contractual)	After 15 days from the recipient of periodic progress report of physical/construction work at Common Facility Centre (CFC) site from SPV, and also visit report of the CFC site with all stakeholders to review progress of work.	Manager Admin	30 Days	Director CED, Gandhinagar	15 Days
4	Procurement of approved machinery and equipment.		Project Consultant (Contractual)	After 15 days from completion report of physical/construction work at CFC site from SPV along with fulfilling other condition mention by Gol in Administrative Approval	Manager Admin	30 Days	Director CED, Gandhinagar	15 Days

5	Payment to vendor		Project Consultant ( Contractual)	Within 30 days after receiving fund form MSME.	Manager Admin	30 Days	Director CED, Gandhinagar	15 Days
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